



State of Arizona
Department of Education

Tom Horne
Superintendent of
Public Instruction

CN# 08-07

MEMORANDUM

To: School Health & Nutrition Program Sponsors

From: Mary Szafranski, Deputy Associate Superintendent
Arizona Department of Education, Health & Nutrition Services

Kacey Frey, NSLP Health Director
Katrina Klatt, NSLP Nutrition Director
Arizona Department of Education, School Health & Nutrition Programs

Date: August 15, 2006

RE: Welcome Back to Arizona Child Nutrition Programs: 2006-2007 School Year

Welcome to the 2006-2007 School Year and thank you for your continued dedication in providing healthy meals to Arizona's children. The School Health & Nutrition Program staff are here to help ensure you have the tools you need to operate a successful program. Enclosed in this Welcome Back Packet you will find several important resources including:

- Three memos detailing policy updates (CN# 07-07, CN# 09-07 and CN# 10-07)
- Three informative flyers relating to upcoming events

It is imperative that you have an approved CNP Web site and sponsor application prior to serving meals for reimbursement. Meals can only be claimed for reimbursement if the site and sponsor applications have been approved by your assigned Specialist.

Please remember there are several Federal and State requirements that are required to be implemented this school year: The Arizona Nutrition Standards, HACCP, and the Local Wellness Policy. The Arizona Department of Education (ADE) will be monitoring compliance of these regulations through the administrative review process and on-site visits. For more information on these regulations please visit our website at www.ade.az.gov/health-safety/cnp/nslp or contact your assigned Specialist.

Additionally, please review the new training requirement, also stated in memorandum CN# 40-06. All Foodservice Directors are required to attend Day 1 and Day 2 of the A+ School Lunch Workshops. Please visit www.ade.az.gov/onlineregistration to register for a training and for information on dates, times, and locations.

If this packet was mailed to you directly, you are listed as the School Food Authority (SFA) contact on the CNP Web sponsor application and will be receiving additional correspondence related to the Child Nutrition Programs. It is critical that all SFA and program contacts listed on the CNP Web sponsor and site application are kept up-to-date. You may edit your online application at any time during the school year and are encouraged to do so if staff changes occur. All SFA contacts will continue to receive pertinent program information that will need immediate attention.

Each Local Educational Agency (LEA) is assigned to a School Health and Nutrition Specialist at the ADE. Your assigned Specialist is available to answer questions and is dedicated to assist you in running a successful program. If your Specialist is not available, you may always speak with the “Specialist of the Day”. Visit your sponsor application through CNP Web to determine your assigned Specialist for this school year.

If you have questions or concerns regarding this memo, please contact your School Health & Nutrition Program Specialist at 602-542-8700.